

# TECHNICAL REVIEW RUBRIC COMPREHENSIVE SCHOOL IMPROVEMENT PLANS

**SCHOOL** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**Executive Summary** (contains summary of the planning process, mission statement, and communication plan)

**Comments:**

<b>1. NEEDS ASSESSMENT</b>	<b>YES</b>	<b>NEEDS MINOR REVISIONS</b>	<b>NEEDS WORK</b>	<b>COMMENTS</b>
1.1 A Comprehensive Needs Assessment Process was used.				
1.2 Needs assessment included a variety of data sources, including previous plans.				
1.3 The needs assessment process involved all stakeholder groups (e.g. parents, employers, community members).				
1.4 Priority needs were identified based on the needs assessment process.				

<b>2. COMPONENTS</b>	<b>YES</b>	<b>NEEDS MINOR REVISIONS</b>	<b>NEEDS WORK</b>	<b>COMMENTS</b>
2.1 The goals of the plan are derived from the needs assessment.				
2.2 The plan maintains a focus on student achievement.				
2.3 The plan contains specific indicators of impact on teaching and learning consistent with identified needs.				
2.4 The plan supports identified long-term professional growth needs of the staff, including instructional and leadership growth.				
2.5 The plan supports student achievement by integrating resources from multiple sources to improve teaching and learning.				
2.6 The plan is coherent: sequence, timelines, and responsibilities are clear.				
2.7 The plan indicates how the school or district will reduce achievement gaps.				

<b>3. BUDGET</b>	<b>YES</b>	<b>NEEDS MINOR REVISIONS</b>	<b>NEEDS WORK</b>	<b>COMMENTS</b>
3.1 The budget reflects resources needed to implement strategies.				
3.2 Targeted use of funds is consistent with identified goals and objectives.				
<b>4. EVALUATION</b>	<b>YES</b>	<b>NEEDS MINOR REVISIONS</b>	<b>NEEDS WORK</b>	<b>COMMENTS</b>
4.1 Objectives are measurable.				
4.2 Expected impact of strategies and activities is included.				
4.3 A method is established to review implementation.				
4.4 A method is in place to use the results of evaluation of future plans.				

<b>5. MAJOR PLAN CHARACTERISTICS</b>	<b>YES</b>	<b>NEEDS MINOR REVISIONS</b>	<b>NEEDS WORK</b>	<b>COMMENTS</b>
5.1 There is evidence that the plan supports identified school needs and initiatives.				
5.2 There is evidence of consolidation of school initiatives.				
5.3 There is evidence of consolidation of resources.				
5.4 The plan identifies leadership needs of the school or district and has strategies to address them.				

<b>6. CLOSING THE GAP</b>	<b>YES</b>	<b>NEEDS MINOR REVISIONS</b>	<b>NEEDS WORK</b>	<b>COMMENTS</b>
6.1 The component has been developed by utilizing a variety of data sources.				
6.2 Disaggregated data relative to SES, ethnicity, gender, special education has been used.				
6.3 Goals, objectives, and activities are consistent with the data and reflect sensitivity to diversity of individual students (or groups of students).				
6.4 Appropriate and adequate resources have been identified in order to meet the goals.				

**School** \_\_\_\_\_

## **Summary Page**

**Strengths of the Plan:**

**Suggestions for strengthening the plan:**